



IMPORTANT URGENT NOTICE - UPDATE

Emergency Closure of Band Administration Building

Temporary Office Locations

Issued August 8th, 2025, 5:00 PM

Further to the notice regarding the temporary 6-week closure of the Band Administration building, I am pleased to announce that we have found temporary locations for services to continue.

The sudden closure of the Administration building has affected 106 employees and many programs and services. Our goal during this sudden transition was to have minimal impact on services to community members. The quick response from the senior management team and all employees made this emergency transition possible; their efforts and cooperation is commendable.

We anticipate the work of setting up office spaces to continue on Monday and Tuesday, please be patient during this time. The temporary office locations are listed below:

Arena

Main Reception	Chief's Office	Office of the Chief Executive Officer
Governance Unit	Communications	Financial Policy Analyst
Human Resources	Residency Registrar	Information Systems Technology Dept
Maintenance Dept.		
Director of Administrative Services		Director of Child and Family Services
Director of Community Services		Director of Infrastructure

Pontiac School Gym

Coordinated Financial Services, including Accounts Payable, Accounts Receivable, and Payroll

Resource Centre (previously Daystar)

Child and Family Services, including Prevention Services, Band Representatives, Child and Youth Services

Lands Office

Technical Unit
Asset Manager

Health Centre

Membership

Rental Property Management Building

Housing Department

Industrial Park (Business Centre, first building on the left when entering Industrial Park) – Unit 2
Justice and Victim services

For further information or updates please refer to our communication channels, I will be providing updates as they become available. I am also available to speak to Band members about any concerns, you can reach me via phone or in person Monday to Friday at the new location, Wiikwemkoong Arena, or via email at shelleytrudeau@wiikwemkoong.ca.

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Shelley Trudeau
Chief Executive Officer,
Wiikwemkoong Unceded Territory